Director of Finance and Administration

Employer: DAIS (Domestic Abuse Intervention Services)
DAIS is the leading provider of domestic violence intervention and prevention services in Dane County. Founded in 1977, DAIS has grown from its humble beginnings of five volunteers working out of a church basement, to an organization of more than 20 full-time staff, numerous part-time staff, and over 130 volunteers providing comprehensive programming to thousands of Dane County residents each year. The organization is on the cusp of substantial growth in programming and the required staff and volunteer corps to support that programming. Additionally, the organization is in the midst of a $7million capital campaign to build a new facility slated to open in summer of 2014.

We are currently seeking an experienced professional to join our staff Leadership Team as the Director of Finance and Administration. The successful candidate will have a Bachelor?s degree in Accounting or Business Administration (MBA or CPA preferred), plus a minimum of five years of professional level experience performing varied and responsible accounting or business management involving the use of electronic data processing applications. The successful candidate will also have experience working in the non-profit sector, including working with a Board of Directors (non-profit management and leadership experience preferred), and will be an experienced supervisor of professional staff. This is a great opportunity for a highly motivated, strategic professional to participate in creating the next phase of success for a rapidly growing, strong non-profit organization.

Bilingual candidates and individuals of color are encouraged to apply.

Benefits include access to purchase full medical and dental coverage, life and long-term disability insurance, and generous leave time.

To apply:
A complete application, resume and cover letter are required to be considered for this position. You may obtain an application at http://abuseintervention.org/get-involved/jobs/ . Resumes only in lieu of an application will NOT be considered. Applications will be accepted until the position is filled.

DAIS is an equal opportunity employer.
Download:
Job Description - Director of Finance and Administration 2013 FINAL.pdf
Deadline for applications: Applications will be accepted until the position is filled.
Go live:
August 14, 2013
Contact: Sherry Severson (608) 251-1237 ext. 301

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