Facility Manager

Employer: DAIS (Domestic Abuse Intervention Services)
DAIS is the leading provider of domestic violence intervention and prevention services in Dane County. Founded in 1977, DAIS has grown from its humble beginnings of five volunteers working out of a church basement, to an organization of close to 30 full-time staff, numerous part-time staff, and over 130 volunteers providing comprehensive prevention and intervention programming to thousands of Dane County residents each year. The organization is on the cusp of substantial growth in programming and the required staff and volunteer corps to support that programming. Additionally, the organization is in the midst of constructing a new, much larger facility slated to open in the summer of 2014.

DAIS is seeking an experienced Facility Manager to join our growing team. The Facility Manager (FM) will be responsible for the appearance, safety and functionality of the DAIS physical plant and will manage a broad range of operations that allow DAIS to function efficiently and safely. Additionally, the FM will provide future planning for facility operations. The FM will also supervise maintenance and custodial staff and will serve as the primary contact for certain vendors and contractors.

A successful candidate will have five years of facility management experience, including at least two years of supervisory experience and experience managing security systems. Additionally, the successful candidate will have a journeyman?s card and a high school diploma/equivalency. Associate?s degree strongly preferred.

Bilingual candidates and individuals of color are encouraged to apply.

Benefits include access to purchase full medical and dental coverage, life insurance, short-term disability insurance, long-term disability insurance, and generous leave time.

To apply:
A complete application, resume and cover letter addressed to Facilities Manager Hire are required to be considered for this position. You may obtain an application at http://abuseintervention.org/get-involved/jobs/ . Resumes only in lieu of an application will NOT be considered.

Applications will be accepted until the position is filled.

DAIS is an equal opportunity employer.
Download:
DAIS Facilities Manager Job Description FINAL.pdf
Deadline for applications: Applications will be accepted until the position is filled.
Go live:
March 10, 2014
Contact: Sherry Severson (608) 251-1237 ext. 301

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